

# Buranda State School P&C Association

## BSS P&C Staff Project Support Grant

Fancy up to \$500 to go towards a school project, to buy classroom resources or fulfil an educational need? Read on...

The BSS P&C Staff Project Support Grant was established in November 2018 to provide extra support for staff to meet the needs of the school community.

The P&C has allocated \$500 each term to fund, or partially fund, a school-related project or initiative. Any teacher with an idea they wish to bring to the classroom, year level or whole school community can apply. The funds will be applied to projects that enhance the teaching and learning environment of Buranda State School. It might be an entrepreneurial idea, or one that is backed by best-practice research, or something that will improve the learning environment for children and staff.

### Applicant Eligibility Criteria

1. You must be a current teacher at Buranda State School
2. You must be able to oversee the use of the funds if your application is successful
3. You must present your proposal, complete with quotes, at a P&C meeting (held on the first Monday of every month).

### Funding Criteria

1. The project must be initiated within two months of funding being allocated.
2. A one-off financial payment of up to \$500 will be awarded each term (or a combination of payments for separate projects, up to the value of \$500).
3. Applicants can apply for funding of resources, programs or special projects.
4. Applicants can apply for more than one funding round per year.
5. Part funding can be allocated per term, up to a total of \$500.

*Easy, right?! Follow the application instructions overleaf, then briefly pop into a P&C meeting to share your project with us. We would love to hear your plans and help you bring them to life.*



P&C Association  
c/o Buranda State School  
24 Cowley Street  
Woolloongabba QLD 4102

[pandc@burandass.eq.edu.au](mailto:pandc@burandass.eq.edu.au)  
[www.burandasspandc.org.au](http://www.burandasspandc.org.au)

## BSS P&C Staff Project Support Grant – Application Process

Please send an email to the P&C ([pandc@burandass.eq.edu.au](mailto:pandc@burandass.eq.edu.au)) containing the information outlined below. One of the application criteria is that you briefly attend a P&C meeting to present your proposal and answer any questions we might have.

There will be one funding round per term, up to a maximum of \$500. Joint applications are allowed. The \$500 can be split between several smaller applications. The P&C will decide on a term-by-term basis who will receive the grant — applications can be submitted any time during the term; you attend a P&C meeting during that term to tell us about your project; and the P&C decides at the start of the following term once all applications have been submitted who will receive the money, which will then be allocated for spending during the term. Unsuccessful applications can be resubmitted in subsequent terms.

### Application Details

Please [email the P&C](mailto:pandc@burandass.eq.edu.au) ([pandc@burandass.eq.edu.au](mailto:pandc@burandass.eq.edu.au)) the following information:

Full Name/s of Applicant/s:

Position (Class):

Amount Required (maximum \$500):

Purpose of the funds (what is being purchased):

Preferred meeting at which the proposal will be made (this should only take 15 minutes at the beginning of the meeting and there is no need for you to stay afterwards):

Date funds are required:

Brief summary of the project/initiative (including who will benefit, time frame for completion, copy of any quotes):

### Acquittal Process

We would love to hear how your project has turned out. Therefore, we ask that you provide us with a brief written report outlining how the funds were spent (a simple email will suffice).

Alternatively, you can organise to meet a P&C member to show them the outcome of your project — they can then report back at one of our P&C meetings.