

**MINUTES: General Meeting of Buranda State School
Parents and Citizens (P&C) Association**

DATE – Wednesday, Wednesday 7 November 2018

VENUE – Buranda State School Library

TIME – 6.15pm

CHAIR – Sally Dillon

MINUTES – Fi Cameron

ATTENDEES – Sally Dillon, Fi Cameron, Nicole Rayner, Simon Vaseo, Rosie Scholl, Matthew Rintoul, Sybille Goss, Nerida McAllister, Chris McGrath, Jodie Holloway

APOLOGIES – Belinda Hogan, Laura Klein, Erica Neske

1. Opening of business

With members of The Buranda State School P&C Association assembled, the meeting opened at 6.15pm, with Sally Dillon presiding as Chair. The Chair then acknowledged the traditional custodians of the land upon which the meeting was held. Attendees and Apologies were as noted in the *P&C Attendance Book*.

2. Confirmation of minutes from previous meeting

The Minutes of the General Meeting held on Wednesday 3 October were confirmed.

The following **motion** was tabled and moved by Fi Cameron and seconded by Sally Dillon

That the Minutes of the Previous Meeting be accepted.

3. Business arising

a) status — uniform officer

Jodie has been working hard to organise the uniform shop and streamline systems, improve communication and find new suppliers.

Successful system for prep orientation day - 5 helpers assisting qkr sign ups and sizing.

About 13 signed up to qkr for prep day purchases.

New supplier of jumpers found.

Top up stock for sizes (generally smaller) - but some very large sizes that have not moved.

b) status — mango drive

122 boxes ordered.

c) status — musical instrument funding

Mr Richard Chipilone ordered a trumpet - \$479 (Donation made by family)

Matt Rintoul moved we approve the spend, seconded by Sally Dillon

Matt **moved** to keep remainder of donation money to support and await outcome of impending Grant Application, which Richard is completing over xmas. Seconded by Chris McGrath.

d) update — inner-city south state secondary college

Catchment proposed to include all homes east of Logan Road up to Stanley Street. To be finalised in next 2 weeks.

e) update — school master planning, including recent meeting with Department of Education (please refer action item below) and details of new class approval

Buranda Catchment has changed - loss of streets to north, and included more in the south.

No update on Master planning - has tried to get update from Raylene Joyce who has tried to escalate to central office.

Probable 262-268 students overall in 2019

Probable 40-45 Preps in 2019

f) status — fundraising/sponsorship questionnaire (linking forecast expenditure)

No movement - questionnaire not ready for circulating yet.

g) update — tables under the flagpoles

1 table originally to be paid for by p&C no longer required. Funds to be redirected.

Chris McGrath proposes servicing needs of more teachers with 2 new tables. One to be situated near pickup zone and one under gum trees in vege garden (by moving fence).

Simon, Doug, Andrew all happy with proposal.

Sally proposed moving the already committed table to outside Desley's room, then applying for a grant for the second table near pickup.

Chris McGrath **moved** we redirect funds from original table for outside flagpole to a table outside Desley's room. Seconded by Sally Dillon

h) update — container deposit scheme (Simon Vaseo)

Real world drop off cage proposed by Simon. Main reason is to teach students about recycling and waste issues.

Jodie pointed out some issues may arise such as in regards to safety with glass, vermin, etc and people trying to take them out.

For events we can book a mobile trailer, they will collect for us.

Sally proposed doing collection days to coincide with special days such as World Environment day and Clean Up Australia Day to teach kids about the scheme and recycling.

Sybille Goss **moved** that the P&C register as a virtual donation point to collect payments for the container exchange scheme. Seconded by Matt

Rintoul.

To register we need a certificate of incorporation.

i) status — school garden upgrade report

Building Asset services evaluating quotes upgrade of garden.

Chase up again in December, if required.

Hoping to be finished by the end of year, but if not- definitely by start of new year.

j) status — P&C 2019 calendar

Sally briefed us on proposed dates for 2019. Some highlights include:

- Major change is the Readathon in Week 10 and over holidays (3 weeks)

- Andrew proposed solstice/planting day again after success of last year.

- Term 3 - Un-fundraiser (No major fundraiser in 2019, so instead tell families what our financial goal, and allow families to just donate money rather than volunteering time)

- Halloween Disco proposed by a parent for 1st November

Jodie **moved** we accept the proposed calendar for 2019, Sally seconded it.

k) update — netball hoops

Julie Wain keen to explore option of marking multipurpose lines in hall - cost about \$5000.

When compared to the cost of slab (~\$7000) it may be worth looking at.

Chris McGrath to install temporary netball hoops for lunch time play with Doug.

l) update — trivia night

Lists up outside classrooms so families who don't know others can sign up to class tables.

New Business

m) Welcome to Prep event

Successful Prep Orientation day.

n) Proposed Teacher Grant Program (please refer action item below)

Sally circulated a copy of proposed Teacher Grant application form. Proposing term by term funds be available for teachers on application. Up to \$500 total spend per term for multiple smaller grants. Starting Term 1 2019.

Chris McGrath **moved** that we accept the Proposed Teacher Grant Program and trial in first term 2019, with applications being accepted this term and decided in first meeting of Term 1 2019. Seconded by Nicole Rayner.

o) School Behaviour Management Plan

Simon Vaseo outlined updates to Behaviour Management Plan - major consequences.

*2019 proposal is for a whiteboard just inside the staffroom to write names of students who will be sitting in the red seat for 25 minutes - during lunchtime detention (or 15 minutes at afternoon tea)

Chris McGrath **moved** that the P&C accept the proposed changes to the Behavioural Management Plan. Seconded by Jodie Holloway.

p) End of school disco

On behalf of Amanda Shepherd, Chris McGrath **moved** we pre-approve a budget of \$1000 for consumables & \$400 for Slushy machine, Photo booth and Videographer for school disco. Seconded by Matt Rintoul.

Beth running disco and trialling keeping the kids in the hall and going out in class groups for food and drinks.

q) Swim Club

Doug Barron wondered about a swim club at school now that the pool is heated. Simon vetoed it due to inadequate facilities. May be considered in the future as part of master planning. Considerations include toilets, canteen.

4. Treasurer's Report

Nicole tabled her report and discussed the P&C Finances.

The following **motion** was tabled and moved by Fi Cameron and seconded by Sally Dillon

That the P&C Treasurer's Report be accepted.

This motion was CARRIED.

5. Correspondence

The following **motion** was tabled and moved by Fi Cameron and seconded by Jodie Holloway.

That the P&C Correspondence tabled be accepted.

This motion was CARRIED.

See attached report.

6. Principal's report

Simon tabled and spoke to his Principal's Report.

Cav Road High has donated 4 mobile charging trolleys to house iPads securely.

The following **motion** was tabled and moved by Matt Rintoul and seconded by Nicole Rayner
That the Principal’s Report be accepted.
This motion was CARRIED.

7. Approval of new members.
No new members.

8. Next meeting date: Wednesday, 5 December 2018

ACTIONS FROM NOVEMBER MEETING

Action	P&C Member Responsible
Install netball hoops on oval	Chris McGrath and Doug Barron
Letter to BCC asking them to support the 40km per hour zone as quick as possible.	Matthew Rintoul
Letter to Grace Grace seeking clarity on master planning.	Matthew Rintoul

