#### BURANDA STATE SCHOOL PARENTS AND CITIZENS (P&C) ASSOCIATION

#### AGENDA – 3 AUGUST 2022

|  |  |
| --- | --- |
| Quorum | * Confirm quorum present (5 members, including at least 2 executive members – clause 21.4.4)
 |
| New P&C secretary | * Call for nominations of a new secretary (or person to record minutes of this meeting)
 |
| Apologies | * [list any apologies].
 |
| Confirmation of the minutes of the previous general meeting | * [confirm minutes from last meeting on 1 June 2022]
 |
| Business arising from the minutes of the previous general meeting | * Thanks to all volunteers who helped with the:
	+ Winter Solstice
	+ Sports Day sausage sizzle & homebake
* Tuckshop & Sushi Friday update (by Deanne). Proposal from Yummies for Tummies to provide tuckshop service.
* Proposal to hold parent consultation evening to discuss social media use following Laura Klein’s email 31/5/22 re social media raised at last meeting. In response, Simon Vasio (email 29/7/22): “I’ve managed to book a parent cyber-safety session on Tuesday 23 August 6pm- with the DoE Cyber Safety and Reputation Management team. The session will be open to all parents. I will have a registration link from the team to send out to families next week. I’ll probably keep it until Wednesday to lead in through the newsletter.”
* Simon was to check with New Farm SS about their online calendar following Nina Wright’s email 18/5/22: “Just wondering if I could make a suggestion for the newsletter.  A calendar or list of key dates as per this newsletter from New Farm SS using the same platform as Buranda.  Each year I have to ask when the key events such as awards assemblies or sports days are being held.  We are often told with little notice and this is challenging when trying to juggle with work, whilst wanting to attend ([link](https://newfarmss.schoolzineplus.com/schoolnews?nid=146)).
 |
| Correspondence received since the previous general meeting (inward and outward) | * Multiple emails were sent and received regarding engaging a ride operator for the fete. Quote from Affordable Rides ultimately accepted on 1/7/22 (see below in sub-committee reports).
* Deanne Wooden WhatsApp message 7 June 2022: “1. Can we prepare a flyer listing all opportunities for volunteering at Buranda, including classroom helpers etc, which can be on our website and given to new families. Include a short description and contact details. Maybe we can have a 'volunteer coordinator' position within the P&C?

2. Can we consider a Grandparents Day in Term 4? I think this has been done in the past but not sure if P&C or school admin organised it? A way of connecting with wider community and may be a source of volunteers.”* Laura Klein email 21/6/22 –

“Just flagging Fri 28 Oct is Day for Daniel. The theme is “Brave Conversations”. I’d like to run a similar program to last year. I’m happy to volunteer my time for the whole day 😊1. Meet in Hanlon Park at 8.15am for a safe walk to school
2. Children, staff and parents wear red shirt for the whole day
3. Each class bring coins to donate to DMF, and have a designated time to come to amphitheatre for a quick safety lesson and to make the coin mural.
4. Each class takes 15 mins in class time to view the safety video released by Daniel Morcombe Foundation, and discuss personal and cyber safety.
5. “Red cookies” available at tuckshop that day.

More info here: [Day for Daniel](https://danielmorcombe.com.au/day-for-daniel/)* WhatsApp message after the Sports Day on 24/6/22 from Zoe Gill that she felt the success of sports day was a good high point to hand over her current role as P&C Secretary and resigning to become a normal member of the P&C
 |
| Business arising from the correspondence | * Thank you to Zoe Gill for her huge contribution to the P&C executive. Call for nominations for the P&C Secretary’s role.
 |
| Table Executive Committee’s decisions (if any) | * Resolution 7 June 2022 to employ Ludavine Mahoney as Uniform Shop Convenor. Moved: Chris McGrath, Seconded: Nicole (?)
* Resolution 26 June 2022 after Sports Day: “Next sports event each teacher gets a free sausage and free homebake to thank them for their help”. Moved: Vivian. Seconded: Tamara
* Resolution 9 June 2022 to purchase a gift of up to $150 for Sue from Helping Hands as a thank you on her retirement. Moved: Chris McGrath; Seconded: Tamara
 |
| Treasurer’s report and financial statement, and any business arising from Treasurer’s report and financial statement | * [Treasurer’s report]
 |
| Subcommittee reports and financial statements, and any business arising from subcommittee reports and financial statements | * 30/6/22: after seeking quotes from multiple ride operators (& reconfirming after following WH&S checklist), the Buranda Fest sub-committee resolved to accept the following quote from Affordable Rides (<https://affordablerides.com.au/>) as this was the best option for rides and allowed us to keep our preferred date of 11 September 2022. We will continue to seek an animal farm as an additional activity for the fete:

"Thank you for giving affordable rides the opportunity to quote on a package of rides for your event on the 11 September 2022.Below are the rides I suggested would work very well* + Jumping Castle
	+ Giant Slide
	+ Super Sizzler
	+ Obstacle Course

Cost: $6240All rides come with fully trained staff to set up, operate and pack up the rides.We have all our own power needs and lighting if needed.If in the case of bad weather and the event is postponed there is no charge to the event & we will work with you to lock in another suitable date for us both.November is usually a pretty slow month for the year, so if needed there is a few dates to change to."* 5/7/22: after adverse (2017) WH&S report provided by a competitor, reaffirmed use of Affordable Rides based on very good reports from two past customers and the fact that Dan (from AR) is happy for us to have WH&S come and do an inspection on the day.
* 20/7/22: Buranda Fest sub-committee meeting online (Chris, Hannah & Laura). Laura will be MC for stage during the fete & Hannah will lead sponsorship drive. Allocation of classes for stalls at fete TBC (see attached report). Seeking to book Animal Farm for fete for younger kids.
 |
| Other reports such as Principal’s report | * Principal’s report
 |
| Motions on notice | * [None]
 |
| General business | * Proposed working bee in term 3 to put weed matting (cardboard boxes) and mulch on garden near cricket nets – CM discussed with Andrew Bryant and School Principal
* Improving linkages and mutual support between Buranda P&C and [Narbethong P&C](https://narbethongspecs.eq.edu.au/our-community/pandc): invitations to all Buranda P&C events & co-planning; funding support for Narbethong P&C.
* Chris McGrath attended the Narbethong P&C meeting on 25/7/22 to see how our P&C might help Narbethong more. He suggested they might want to consider doing an icecream stall for the fete. Their president, Bruce Clark, emailed on 28/7/22 to say they'd like to do an icecream stall at the fete. The Buranda Fest Sub-Committee have approved that with all proceeds to be kept by the Narbethong P&C.
* Vote thanks to Sue from Helping Hands for her many years of service to the school community. She will be missed by many parents and children.
 |
| Applications for membership and recording of new members | * [Any applications for membership]
 |

**Next meeting: 7 September 2022**