

**MINUTES: General Meeting of Buranda State School  
Parents and Citizens (P&C) Association**

**DATE** – Wednesday, 10 October 2018

**VENUE** – Buranda State School Library

**TIME** – 6.15pm

**CHAIR** – Sally Dillon

**MINUTES** – Fi Cameron

**ATTENDEES** – Sybille Goss, Max Chandler-Mather, Jonno Sri, Simon Vaseo, Sally Dillon, Matthew Rintoul, Erika Neske, Michelle Manning, Nicole Rayner, Chris McGrath, Belinda Hogan-Collis, Rosie Scholl, Debra Venerables, Andrew Haych, Tracy Tsang, Mira

**APOLOGIES** – Jodie Holloway, Peter Hines

## **1. Opening of business**

With members of The Buranda State School P&C Association assembled, the meeting opened at 6.15pm, with Sally Dillon presiding as Chair. The Chair then acknowledged the traditional custodians of the land upon which the meeting was held. Attendees and Apologies were as noted in the *P&C Attendance Book*.

## **2. Jonno Sri spoke of the new school catchment and enrolment and his submission intention**

- He has provided a link to his working draft for his submission. This will be circulated with the school community to view.
- He believes we need to push the debate about improving Coorparoo Secondary College.
- Jonno announced that BCC will trial the 40km zone on Logan Road between main strip of Stones Corner around the corner of the roundabout to the rail bridge.

## **3. Confirmation of minutes from previous meeting**

The Minutes of the General Meeting held on Wednesday, 5 September, were confirmed.

The following motion was tabled and moved by Belinda Hogan and seconded by Fi Cameron

*That the Minutes of the Previous Meeting be accepted.*

**This motion was CARRIED.**

## **4. Burandafest roundup**

Discussion on success of the day. People still couldn't find water despite free bottles given away and water stations.

We made around \$32,000, with \$11,000 in outgoings. Need to keep in mind that it was the \$16,500 of donations in cash or services from community businesses, organisations and local representatives, that ensured we made a decent profit. Without these goods and services we made only \$4000 pure profit.

*Debra Venerables thanked Sally Dillon for her fab job as Fete Coordinator on behalf of P&C.*

## **5. Treasurer's Report**

Nicole tabled her report and discussed the P&C Finances.

The following **motion** was tabled and moved by Sally Dillon and seconded by Sybille Goss

*That the P&C Treasurer's Report be accepted.*

**This motion was CARRIED.**

## **6. Overview of recent Queensland P&C conference**

Nicole and Sally attended the conference last month.

Sally trawled for great ideas from other schools to bring back to Buranda.

One of the key takings that they would like to implement was a Grant program for teachers - \$500 per term for teachers to apply to improve student outcomes

Sally proposed a version for Buranda teachers:

*Consensus was a pilot of a teacher grant program whereby they can access funding to improve learning outcomes for students.*

*Ideas need be further development to bring to next meeting.*

*Ideas include PD, Excursions, etc.*

## **7. Business arising**

### **a) Air conditioning report D block**

Further discussion around Master Plan timeline and whether we need to move on air con of prep rooms.

### **b) Wee Hur update**

Tidying up of site- Grant from Tomkins was there and gardeners. No further info from BCC- they have not yet come back to BCC with updated Traffic Management Plan. Sybille pointed out new listings of apartments on Domain.

**c) status - uniform officer**

Jodie Holloway has been appointed to position of Uniform Coordinator. New opening day is Wednesday.

**d) status - mango drive**

Now on Qkr! To be ordered. Being organised by Sybille Goss and Nicole Rayner

**e) update - inner-city south state secondary college**

**Two** community meetings were held with Jackie Trad (JT) in attendance.

JT's submission to Department of Education has been made. This submission proposes area west of Logan Road (that is, Toohey St in the south with Balaclava St to the north) be included in the catchment to reflect active travel principles and avoid splitting streets and having neighbours (who both attend Buranda State School) attend different high schools.

**f) update - school master plan**

Simon V said the Master plan should be published soon. Simon mentioned that in 2019 the school is planning to expand by one extra class; if this pattern continues we will need the master plan to be implemented as soon as possible to ensure the school has enough classrooms for growth.

**g) update - P&C printer and laptop**

All sorted and working

**h) status - fundraising/sponsorship questionnaire (linking forecast expenditure)**

No progress

**i) update - tables under the flagpoles**

To be ordered this week

**j) update - container deposit scheme**

Can be a virtual or real donation point — Jodie suggests we be virtual, as no charge.

Hold off until she presents to P&C then vote on participation.

**k) School garden upgrade report**

Facilities manager chasing update about school beds for the School Environment Program. School not having to pay, should be funded the School Asbestos Program. Offering from P&C to write a hurry up letter if required.

**l) Netball hoops**

Quote still needing to be sought for for a netball half court down near climbing frame - Simon suggested may cost around \$7000. Simon clarified that the school would not fund the hoops, contrary to the understanding at the August meeting.

Feeling is we should wait for Master Plan before funding major concreted court.

Suggestion to put the temporary netball hoops sitting under Narbethong in the existing sleeves so they can be used at lunch time.

## 8. New Business

**m) Trivia night**

Date set: 23 November

The following **motion** was tabled and moved by Sally Dillon and seconded by Matt Rintoul

*That the \$1500 be authori for supplies for Trivia night.*

**This motion was CARRIED.**

**n) status — planning for prep open day**

P&C presence proposed for Open Day — 2 November 2018

**o) Welcome School BBQ**

Set date and promote at Open Day — Friday 8 February

The following **motion** was tabled and moved by Sybille Goss and seconded by Fi Cameron

*That the Welcome BBQ be on 8 February 2019.*

**This motion was CARRIED.**

Sybille Goss volunteered to organise

**p) Budget proposals — long term & short term planning**

Held over

**q) School calendar 2019 — P&C/school planning (school photos, sports day, cross country, reader's cup, readathon, swimathon etc.)**

Sports Day — Tuesday, Wednesday of last week in Term 2

Cross Country — do we need to move to fit into District Trials?

Swimmingathon — week 5 of Term 4

Budgie cup dates?

## 9. Correspondence

Matt presented correspondence report and briefed us on list of messages.

Fi Cameron added to feedback from fete stall holders that we could make reusable chalk boards for price lists etc so we reduce laminating waste.

The following **motion** was tabled and moved by Sally and seconded by Sybille

*That the P&C Correspondence tabled be accepted.*

**This motion was CARRIED.**

## 10. Principal's report

Simon tabled and spoke to his Principal's Report. Key note was enrolment for 2019 of 248, and an extra class being requested via EQ.

The following **motion** was tabled and moved by Fi Cameron and seconded by Chris McGrath

That the Principal’s Report be accepted.

This motion was CARRIED.

11. Other business

- a) Julie Sarkosi has had to resign from the position of Minutes Secretary due to expanded work duties.

The following **motion** was tabled and moved by Sally Dillon and seconded by Fi Cameron

That Julie be thanked for her contribution — it was valued greatly.

This motion was CARRIED.

12. Approval of new members.

The following **motion** was tabled and moved by Matt Rintoul and seconded by Sally Dillon.

That applications for new membership of Michelle Manning be accepted.

13. Next meeting date: Wednesday, 7 November 2018

ACTIONS FROM OCTOBER MEETING

Action	P&C Member Responsible
Write to Minister Grace Grace re: Master Plan clarity - timeline - so we can proceed with accommodating increased enrolments and capital works.	Matt Rintoul - hold off until end of week starting 15th october
Further develop grant concept	Sally to lead
Create 2019 P&C calendar	Sally to liaise with Simon

Correspondence Tabled at October Meeting

In	
Response to <i>Expression of Interest</i> for position of uniform shop convenor	Jody Holloway – 5 September
Advice Hanlon Park project is progressing and, providing the technical reports support the design, the draft concept plan is expected to be released this calendar year for community feedback.	Hanlon Park Project Team, Brisbane City Council - 6 September
Credit application	Parmalat (Melissah Winders) – 8 September
Reconciliation of read-a-thon	Natalie Conlon – 8 September
P&C Strategic Plan template	Robina SS P&C Association – 9 September
Request for questions for parent survey	Dr Rosie Scholl – 10 September
Example of online receipts.	Nicole - 12 September
Follow-up email and brochure post-P&C Conference – playground equipment	Adventure Plus (Glen Logan) – 12 September
Quote/samples for jackets	Roberta Nell, The Uniform Company
Uniform related information	Megan Gibbons, Midford
Offering to potentially sponsor BSS	Anita Herfoss, Fltye, Property Management Solutions

Confirming Prep orientation day will be Friday 2 November from 9-10.15am	Rosemary Beake
Wee Hur and Tomkins update	Belinda Hogan
Donating the hay bales to the school post event	Kelly Quinn
request to put the Buranda SS fete banner on the Health building property - 228 Logan Road	Paul Austen
confirming historical classroom at Buranda Fest 16 Sept	Dr Geoff Ginn, UQ
Confirmation of \$200 donation and marquees available	Terrir Butler
Confirming watch donation. Offer to sell additional watches at reduced rate with \$40 from each sale going to P&C.	Grant Menzies
Seeking a "...short message about the opportunity on offer (to join scouts) in...next newsletter".	Terri Birrell
"...very interested in being a part of...school fete this year. I am a sole trader who has a small make it yourself candle business, create your own teddy bear, and toys."	Trish Lamay
"...won't need a tent...have tables though only two and will be using them...would you be able to let me know beforehand where we can put the tables?"	Helping Hands
ABC TV's "WarOnWaste School Pack"	Nina Wright
Time is running out to start a fundraising cookbook project for Christmas	Suzanne Wilson
Thank you for submitting Buranda Fest to the Community events calendar.	Brisbane City Council
NAPLAN results and photos of the time capsule.	Simon Vaseo
Consultation: Inner City South State Secondary College	Jackie Trad
Approval of amount of \$3,309.90 including GST, as a part contribution (\$2,000) towards the cost of the Supa Rides, and the balance to cover water stations, sugar cane mulch bales, tubes of native plants, and ingredients for Vietnamese food.	Cr Ian McKenzie
Confirmation: sponsor a ride at \$750.	Jackie Trad
Fundraising application	Coles
We can happily donate 100 sausages	Brathaus
Can you please help distribute burandafest flyers in your hood?	Fi Cameron
Jackie would be delighted to open Burandafest again this year, and will be available at 11am.	Jackie Trad
Out	
Metro South Health – request for banner to be placed on building	Sally Dillon
Request for support to Councillor Mackenzie (Coorparoo ward) with a CC to Councillor Sri (Gabba Ward)	Sally Dillon
Letter of thanks to Cr Mackenzie	Sally Dillon
Thanks for donation and marquee...request for printing	Sally Dillon

Congratulations on NAPLAN results. Pleased time capsule plans are progressing.	Sally Dillon
Letter of thanks to Jackie Trad	Sally Dillon



