

**MINUTES: General Meeting of Buranda State School
Parents and Citizens (P&C) Association**

DATE – Wednesday, 7 March 2018

VENUE – Buranda State School Library

TIME – 8.37pm

CHAIR – Sally Dillon

MINUTES – Julie Sarkozi

ATTENDEES – Matthew Rintoul, Bronwen Griffiths, Belinda Moore, Trudy Heistrath, Sybille Goss, Sayaka Browne, Jon Newell, Fiona (Fi) Cameron, Julie Sarkozi, Chris McGrath, Beth Gerbino, Peter Hines, Mick Bailey, Cathy Stephens, Adrian Ajalyakine, Ludivine Mahoney, Jodie Holloway, Sarah Warner, Laura Klein, Nicole Rayner, Belinda Hogan-Collis, James Scriven, Rosie Scholl, Simon Vaseo, Craig Unthank, Nerida McAlister, Sandiellen Black, Daina Adam, Sally Dillon.

APOLOGIES – Michelle Manning

1. Opening of business

With members of The Buranda State School P&C Association assembled, the meeting opened at 8.37pm, with Sally Dillon presiding as Chair. The Chair then acknowledged the traditional custodians of the land upon which the meeting was held. Attendees and Apologies were as noted in the *P&C Attendance Book*.

2. Confirmation of minutes from previous meeting

The Minutes of the General Meeting held on Wednesday, 7 Feb 2018, were confirmed.

The following **motion** was tabled and moved by James and seconded by Sally.

That the Minutes of the Previous Meeting be accepted.

This motion was CARRIED.

3. Treasurer's Report

Nicole tabled her report and discussed the P&C Finances. Discussion regarding the over statement of \$20,000 for uniforms. This figure needs to take into account that there has been two uniform convenors in the past year, no stocktake for two years and the adoption of the Qkr! System of bookkeeping. There was a suggestion that P&C look into the financial viability of paying the Uniform convenor moving forward.

The following **motion** was tabled and moved by Belinda and seconded by Laura.

That the P&C Treasurer's Report be accepted.

This motion was CARRIED.

4. Business arising

- a) Helping Hands art room clean out

The clean out has been finalised as per actions from previous meeting.

b) Wee Hur report

Belinda passed around two letters, one from Jacki Trad and the other from Terri Butler - see correspondence. Tomkins missed the previous deadline to the Brisbane City Council. Thus far, Brisbane City Council have not accepted the Tomkins Construction management plan; however, the deadline has been extended and Tomkins now have until the 9 March 2018 to re-submit.

c) Air conditioning report D block

Simon Vaseo reported that he had obtained one quote but was required to get two more. The first quote came within budget expectations.

d) 100th Anniversary plans update.

Simon Vaseo had nothing to report.

e) Fundraising update

Planning for the movie night on 23 March is going well. Sally Dillon raised the need to increase the funds available to organiser Jo Karelin to pay for supplies.

The following **motion** was tabled and moved by James and seconded by Nicole.

That the P&C authorise an extra \$500 of funds to pay for movie night supplies, to bring the total available to \$2000.

This motion was CARRIED.

f) Bush Care group confirmation

Sally reported that the Bush Care group had been approved by Brisbane City Council.

Bush Care group has been approved and held their first working bee about a week ago. The Bush Care group have requested access to the school for water and shed for storage. Simon indicated that this is an acceptable arrangement and access is granted.

g) Website

Sally asked to carry this over to the next meeting. Sybille has done a lot of work on the Buranda SS P&C website already. To discuss further at next meeting.

5. Correspondence

The following **motion** was tabled and moved by Nicole and seconded by Jon.

That the P&C Correspondence tabled be accepted.

This motion was CARRIED.

IN:

Feb – Various Emails re Active Travel – Nina Wright, Carmel Newman and Jana Novak (BCC)

6 Feb – Chris McGrath re Picnic Table Proposal

7 Feb – Terry Butler re P&C executive composition

12 Feb – Simon Vaseo re support for Bush Care Group
 14 Feb – John Anderson – Village Roadshow licence fee quote for Movie Night
 15 Feb – Andrew Wallace re Bush Care Application acceptance
 20 Feb – Nina Wright – re Planet Cycles
 21 Feb – Jackie Trad MP copy of letter sent to Mayor G Quirk re Wee Hur Building TMP
 21 Feb – re Laura Klein – re TMP
 22 Feb – Top Cat Accountants – re Audit
 22 Feb – Carmel Newman – re TMP
 23 Feb – John Anderson re Movie Night invoice
 27 Feb – Margaret Leary re P&Cs Qld Metro Meeting Invite
 27 Feb – Simon Vaseo re new school Forum Date
 27 Feb – Carmel Newman, School traffic management plan draft
 28 Feb – Top Cat Accountants. Audited accounts
 3 March – Jo Karelin re movie night preparations

OUT:

31 Jan – Marsh Advantage Insurance – re insurance payment
 7 Feb – to Terry Butler re P&C executive composition
 12 Feb – P&C to Simon Vaseo re New School Forum
 12 Feb – to Simon Vaseo forwarding old photos from former student
 12 Feb – to Simon Vaseo seeking dates for calendar
 12 Feb – to Jo Karelin re movie night budget
 14 Feb – to Greg Fulton, BCC re Wee Hur CMP process
 16 Feb – P&C re TMP sign off
 18 Feb – Terri Butler MP – request for letter of support against closing of Cowley St
 22 Feb – Councillor Sri re Wee Hur Building Traffic Management Plan (TMP)
 22 Feb – Vasantha Ravi (BCC) re Wee Hur Building TMP
 22 Feb – Jackie Trad MP – re Wee Hur Building TMP and thanks for support
 3 March – Jo Karelin re movie night preparations
 5 Mar – Vasantha Ravi (BCC) re Wee Hur Building TMP
 2 March – Carmel Newman re feedback on School traffic management plan draft

6. Principal's report

Simon tabled and spoke to his Principal's Report.

Discussion re: the Art room space - A2 focus of next upgrade, drama and visual arts. Discussion re: Education Management Plan for Narbathong and Buranda. A Block and the Shed space is Heritage Listed.

The following **motion** was tabled and moved by Peter Hines and seconded by Sybille.

That the Principal's Report be accepted.

This motion was CARRIED.

7. Other business

a) Hanlon Park

Laura raised the co-design workshop - attended by four parents on Saturday. Very excited about the actual scale of the proposed project being designed. Laura was very happy with what the Brisbane City Council is planning, three designs mid-2018, BCC will decide which option to go with in 18 months to two years time.

8. Approval of new members.

New member applications were tabled in the AGM, so no further action required.

9. Next meeting date: Wednesday, 28 March 2018 (in lieu of April meeting, in school holidays)

ACTIONS FROM MARCH MEETING

Action	P&C Member Responsible
Supervise mitigation works through EQ	Simon Vaseo
Follow progress of Wee Hur CMP with BCC, cc state and local politicians/councillors	Sally Dillon, Bea Hogan
Advise Jo Karelin of increased budget allowance for movie night	Sally Dillon
Publicise 100th Anniversary events	Simon Vaseo
Obtain additional quotes for air conditioning prep classrooms	Simon Vaseo
Uniform Shop — Work with new uniform shop convenors and supporters to streamline uniform shop and Qkr! payment system	Fi Cameron, Sally Dillon, Nicole Rayner
Organise uniform shop stocktake	Sally Dillon & Nicole Rayner

