
MINUTES: General Meeting of Buranda State School Parents and Citizens (P&C) Association

DATE – Wednesday, 6 June 2018

VENUE – Buranda State School Library

TIME – 6.15pm

CHAIR – Sally Dillon

MINUTES – Nicole Rayner

ATTENDEES – Simon Vaseo, Roger Todd, Sally Dillon, Matthew Rintoul, Sybille Goss, Craig Unthank, Nicole Rayner, Trudy Heisrath, Jodie Holloway, Nerida McAllister, Yasmin Gunn, Fi Cameron, Beth Gerbino, Andrew Hatch, Chris McGrath

APOLOGIES – Belinda Moore, Belinda Hogan-Collis, Julie Sarkozi, Liana Busoli, Naomi Evans, Rosie Scholl, Chantal Beadnell, Naomi Evans, Erica Neske, Shane Loney

1. Opening of business

With members of The Buranda State School P&C Association assembled, the meeting opened at 6.15 pm, with Sally Dillon presiding as Chair. The Chair then acknowledged the traditional custodians of the land upon which the meeting was held. Attendees and Apologies were as noted in the *P&C Attendance Book*.

2. Confirmation of minutes from previous meeting

The Minutes of the General Meeting held on Wednesday, 2 May 2018, were amended by Principal Simon Vaseo so that the cost of the gala reunion read '\$59.82' before being confirmed.

The following **MOTION** was tabled and moved by Matthew Rintoul and seconded by Sibylle Goss.

That the Minutes of the Previous Meeting be accepted.

The motion was **CARRIED**.

3. Architect Roger Todd's report on school's heritage management plan

Architect Roger Todd gave an overview of the 126 pages Heritage Conservation Management Plan.

The school has been listed as heritage protected as of April 2018, meeting various significant heritage criterions, such as:

- Criterion A: "The place is important in demonstrating the evolution or pattern of Queensland's history",
- Criterion D: "The place is important in demonstrating the principal characteristics of a particular class of cultural places",
- Criterion E: "The place is important because of its aesthetic significance", and
- Criterion G: "The place has a strong or special association with a particular community or cultural group for social, cultural or spiritual reasons".

The current plan is in draft stage and will be reviewed by the Queensland Department of Environment and Science. Mr Todd explained that this will allow the school to lobby for more financial support to ensure future enhancement to building structures, aesthetics, the use of the pool as a community building tool, and more.

The Buranda P&C would like to thank Mr Todd for his time to present his report.

4. Business arising

a) Wee Hur update

The Council advised Buranda P&C by letter dated 28 May 2018 that Tomkins' resupplied Traffic Management Report was rejected. The Department of Health and Education maintain a clear line that Cowley street cannot be closed. Tomkins reports that they are currently awaiting their client's advice on how to proceed.

b) 100th Anniversary plans update (gala, fête, sale of P&C tumblers etc.)

- A. Simon reported that ticket sales are slow, with approx. 50 tickets sold so far. So far there has been a sharing online, flyer and posters campaign. The event would be broadcast in payslips of Education Queensland in a fortnight. The menu is not yet decided and they are still seeking musical entertainment for the night. Parking is organised and the event team is looking for parking attendants. Jackie Trad and former principal are confirmed as guests and currently the organisers are working on the run sheet for the evening's speeches. Sitting for older attendees will be organised. Simon agreed to let the P&C to set up a space to sell memorabilia.

The following **MOTION** was tabled and moved by Jodie Holloway and seconded by Matthew Rintoul.

That the P&C authorise three volunteers to attend the gala and pay for their tickets.

The motion was **CARRIED**.

- B. Sally reported that feedback from last year's fête suggested that there was not enough bottled water available. Therefore the P&C will rent a water refill station, quoted cost of ~\$120, and offer badged water bottles during the Centenary fête. The P&C will apply for a grant to cover some costs.
- C. Sally has started to seek prizes for the raffle. Beth offered 2 vouchers for dance classes and Margaret, the traffic warden, offered a handmade blanket for the raffle.

c) Website

Sybillie presented the new P&C website. The website is expected to go live this month.

d) Inner-City South State Secondary College

- A. Matthew reported that there has not yet been an announcement of the placement of the new school and that there is speculation that the announcement was caught up in the budget. Simon had nothing to add to Matthew's report.
- B. Matthew was invited to talk to regional manager Helen Kenworthy by phone to discuss catchment options associated with the Inner-City South State Secondary College. Matthew asked for input from attendees for the call with Ms Kenworthy, settling on questions regarding:
 - I. Catchment issue
 - II. Coorparoo's current under-enrolment
 - III. how to turn Coorparoo Secondary College into a school of choice for Buranda parents and children

e) P&C printer and laptop

Simon's old laptop still needs a power adapter/charging cable. Simon will set up an internet user account for the P&C.

f) Winter Solstice celebration

- A. Winter Solstice event is good to go. It will be a two hour working bee to create a bio-dynamically sound garden followed by the celebration afterwards. The fire will depend on insurance cover. Andrew Hatch will create a poster. Rowena is coordinating the food. The event is primarily for community building and less focused on fundraising.
- B. Beth suggested to rethink the serving of alcohol at daytime and children focused events. The Winter Solstice event will not provide alcohol for sale. She also suggested that the school dance format be changed to cater for younger children in an earlier session, and older children later, and that children be expected to stay inside the hall for the duration. Perhaps alcohol could be served for the later session, with parents well removed from the dance area. The P&C will further discuss this matter in a later meeting.

g) P&C conference – Nicole

Matthew Rintoul moved that Nicole Rayner can attend the state conference at a day-pass cost of \$90, seconded by Chris McGrath.

h) Chess club update

Because of high demand, Chess Club was moved from the library to the hall. Simon reported that Buranda chess players placed 4th (of 22 teams) in a chess competition.

5. New Business

a) School Garden update

The following **MOTION** was proposed and moved by Craig Unthank and seconded by Chris McGrath.

That the P&C endorse an "adult only" working bee organised by Mr Bryant.

The motion was **CARRIED**.

b) Uniform shop update (stock delay)

Sally reported a delay in supply of uniform shirts until at least August. The supplier's Australian factory is closed between June and July.

c) School funding requests: Musical instruments and iPads

- A. Simon requested 10 iPads to be funded by the P&C. The decision is moved to a later meeting when we have a clearer idea of available funds.
- B. As per new Fundraising Proposal (via newsletter requests) the P&C supports fundraising for Richard Cipollone's musical instrument wish list for band.

d) Fundraising proposal

Belinda Moore apologised for not being able to attend the meeting. Simon summarised the concept of the new fundraising proposal and commented that he thought it would be acceptable to the school community. Sally gave more details about the proposal. The suggestion is to work with only a few community partners to build stronger relationships. Offer of vouchers from the community partner so that school families receive mutual benefit. The presentation of the final fundraising proposal will be moved to a later meeting.

6. Treasurer's Report

Nicole tabled her report and discussed the P&C Finances. May Treasurer's Report and Uniform shop stock report is attached to the Minutes.

The following **MOTION** was tabled and moved by Matthew Rintoul and seconded by Craig Unthank.

That the P&C Treasurer's Report be accepted.

This motion was **CARRIED**.

7. Correspondence Report

The following **MOTION** was tabled and moved by Nicole Rayner and seconded by Sally Dillon.

That the P&C Correspondence Report be accepted.

This motion was **CARRIED**.

Incoming Correspondence	Correspondence from
Mapped sponsorship document requirements. Happy to set up P&C template email and conduct training session	Belinda Moore
New range of fundraising cookbooks	Suzanne Wilson
Winter solstice celebration	Rowena Tate
Men’s afternoon with small barbeque ... add to Winter solstice celebration	Andrew Bryant
Flyers regarding centenary celebrations distributed at recent Cr Sri event	Cathy Stevens
Richard Cipollone’s musical instrument wish list	Simon Vaseo
Acknowledging P&C Executive composition and seeking further details associated with centenary celebrations	Grace Grace
Growing good garden grants	Nina Wright
Clock – centenary idea	Grant Menzies
Advising tickets available – gala reunion at the Gabba	Cathy Stevens
Invitation to provide phone number to discuss catchment options associated with Inner-City South State Secondary College	Helen Kenworthy

Outgoing Correspondence	Correspondence to
IT – Purchasing 10 iPads	Simon Vaseo
Seeking consultation on enrolment policy of proposed Inner-City South State Secondary College	Grace Grace

8. Principal’s Report

Simon tabled and spoke to his Principal’s Report.

As part of the new fundraising proposal, Belinda Moore trained school office staff to update the newsletter to a new layout. Simon has contacted Geoff Ginn to find out if he wants to create a historical classroom for the fete. The fete committee needs this confirmation by the end of term so they can create posters in time for the gala reunion. Electrician is booked to carry out light installation in the uniform shop.

The following **MOTION** was tabled and moved by Jodie Holloway and seconded by Trudy Heisrath.

That the Principal’s Report be accepted.

This motion was **CARRIED**.

9. Approval of new members

No new members.

10. Next meeting date: Wednesday, 27 June 2018

11. Actions from June Meeting

Action	P&C member responsible
Forward a copy of Roger Todd’s Heritage Management Plan to P&C to circulate to P&C members and/or put on website	Simon Vaseo
Phone call with regional manager Helen Kenworthy regarding Inner-City South Secondary College and future of Coorparoo Secondary College	Matthew Rintoul
Inform & support Mr Bryant - adult only working bee	Craig Unthank
Buy tickets for P&C conference for attending P&C members	Nicole Rayner
Centenary fête grant (water bottle research)	Sally Dillon
P&C website launch	Sybille Goss & Sally Dillon
Uniform shop orders – work with Uniform shop convenor and supplier(s)	Sally Dillon, Nicole Rayner
Organise volunteers to attend Centenary gala	Sally Dillon
Laptop setup and purchase of printer	Simon Vaseo, Nicole Rayner
Create Solstice poster	Andrew Hatch
Arrange insurance for solstice event fire	Sally Dillon
Finalise uniform shop orders	Mina Monirabassi & Sally Dillon

