
DRAFT MINUTES: General Meeting of Buranda State School Parents and Citizens (P&C) Association

DATE – Wednesday, 26 June 2018

VENUE – Buranda State School Library

TIME – 6.15pm

CHAIR – Sally Dillon

MINUTES – Fi Cameron

ATTENDEES — Simon Vaseo, Sally Dillon, Matthew Rintoul, Sybille Goss, Craig Unthank, Nicole Rayner, Jodie Holloway, Fi Cameron, Rosie Scholl, Jaclyn McKean, James Scriven, Erika Loney, Chantel Beadnell

APOLOGIES – Belinda Hogan-Collis, Julie Sarkozi, Laura Klein, Nerida McAllister, Peter Hines

1. Opening of business

With members of the Buranda State School P&C Association assembled, the meeting opened at 6.31pm, with Sally Dillon presiding as Chair. The Chair then acknowledged the traditional custodians of the land upon which the meeting was held. Attendees and Apologies were as noted in the *P&C Attendance Book*.

2. Confirmation of minutes from previous meeting

The Minutes of the General Meeting held on Wednesday, 6 June 2018 , were confirmed.

The following **MOTION** was tabled and moved by James Scriven and seconded by Sybille Goss.

That the Minutes of the Previous Meeting be accepted.

The motion was **CARRIED**.

3. Business arising

a) Wee Hur update

- no change to PD Online

b) 100th Anniversary plans update

- 70 attendees booked so far. Past 'break even' point.
- Tickets close 1 week out from event
- Historical classroom at the fete is a goer.
- Philosophy - Rosie Scholl will arrange a philosophy event for the fete.

- OSHC will produce some artworks and stories for the fete about their perceptions of yesteryear

c) Website (photo approval procedure)

- Current approvals only refer to use on the EQ website and in School newsletter. Therefore need to make provisions in future to gain permissions for the P&C website, fete website, and facebook pages.
- Simon requests a blurb from us regarding this approval to be included in future enrolment packages
- Any photos to be used will need a parent's written consent via the enrolment package.
- Disable galleries until this permission is gained.

d) Inner-city South State Secondary College

- Matthew received a call from Helen Kensworthy. He asked if active travel by bus, bike, and walking will help to decide the catchment area for the new school. Response was that the catchment is likely to remain the same as current State High catchment.
- Coorparoo Secondary College is having ongoing consultation with Coorparoo Primary school on how to make the high school favourable to future families.
- Helen has asked PandC to write an official letter asking to be included in the consultation process.
- They have extended an invitation for consultation to include Buranda SS
- Simon has been approached by Geoff Barnett, Principle of CSC, to engage Buranda P&C and staff for honest feedback to try and build relationship between the schools.

e) P&C printer and laptop

- Still being sorted

f) P&C conference

- Majority payment from P&C Qld has been awarded to Sally Dillon to attend the full conference.

g) Chess Club update

- Chess club are catching up over the holidays
- They are proposing that P&C buys some extra chess sets for the school
- Matt looking into it

h) School funding requests: Musical instruments & iPads

- Snare Drum is the most needed instrument — we will prioritise this in the upcoming promos in the newsletter
- We received full funding from the Maffey—Bland family for a trumpet , as well as part funding for a sax from other families.

4. New Business

a) Uniform shop update (proposed employment of officer)

- Researching new suppliers
- Ironing out Qkr! Process, which seems to be working now.

The following **MOTION** was tabled and moved by Sally Dillon and accepted by Fi Cameron:

That we employ a uniform convenor for up to 80 hours per year, as it is a job that is more quite demanding of a volunteer.

This motion was **CARRIED**.

Sally Dillon to follow up details with Andrew Rich, who prepared the contract for Tuck shop convenor.

b) Fundraising proposal

- Sally explained context of previous sponsorship debate around the corporatisation of schools.
- Belinda Moore has proposed a less commercial approach that focuses on building partnerships between community and school families.
- Simon Vaseo was clear he did not want to see advertising in the newsletter
- Happy to promote real deals that build community eg, 2 for 1 coffees at local coffee shops
- Craig suggested 'Deal of the week' that clicks through to the P&C website to see all the promos.
- This seemed acceptable by all.
- Simon suggested we make the sponsorship doc a working draft that allows us to get started with funding for the school fete.
- That we circulate this working draft to current members
- Get feedback by a certain date
- Inform of a date to vote on amended version
- Use Survey Monkey to collate feedback
- Rosie Scholl passionately expressed her concerns about big business infringing on schools students privacy by beginning relationships with them while they are young. "Education is a school student's right; it is not transactional"
- Simon brought up his concerns with the P&C Facebook page being mistaken for official school communication. He asked that we remove the school logo and write a blurb that it does not reflect the views of the school staff or EQ

The following **MOTION** was tabled and moved by Jodie Hollaway and accepted by James Scriven:

That we accept page 2 of the sponsorship doc as a working draft for purposes of moving forward with gaining support for the fete.

This motion was **CARRIED**.

c) Pre-approve funding for fete

The following **MOTION** was tabled and moved by James Scriven and accepted by Erica Loney:

That we approve \$2000 for prefunding fete purchases.

This motion was **CARRIED**.

d) Thanks for winter Solstice volunteers

Sally moved a vote of thanks to Rowena Tate, Trudy Heisrath and Andrew Hatch for their work on the Winter Solstice Planting Day.

5. Treasurer's Report

Nicole tabled her report and discussed the P&C Finances. June Treasurer's Report and Uniform shop stock report is attached to the Minutes.

The following **MOTION** was tabled and moved by Matt Rintoul and seconded by Sally Dillon.

That the P&C Treasurer's Report be accepted.

This motion was **CARRIED**.

6. Correspondence Report

In	
Request for information for "big events planned for the later half of the year".	Naree Keighley, Narbethong P&C President
Activity Declaration Form for Winter Solstice tree planting and community dinner	PandCs - QLD Affinity Practice
Rides for Burandafest 2018 – quote provided	Cameron Kapernick - ABC Funrides
Buy tickets for P&C conference for attending P&C members	Deb Notaro – Mountcaste and
Quote – bottles – centenary fete	Libby Versace - ecococoon
Maffey Bland family offer to purchase a new trumpet for Buranda SS. Please email me to let us know how we should donate the \$600 to you.	Vashti Bland
Notice to restrict access to garden in vicinity of E and F block.	Simon Vaseo

Request to arrange meeting with 2018 P&C Executive and parent Joe Rizzo.	Simon Vaseo
Notice of the QCPCA Annual General Meeting, to be held in Brisbane on Friday 9 September 2018 Call for Nominations: QCPCA Board of Directors, closing 9 July 2018	Toni Brearley, Company Secretary, P&Cs Qld
sponsorship prospectus and thoughts	Belinda Moore, Director – Strategic Membership Solutions
Announcing: P & C of the Year Awards	P & Cs Qld
the activity has now been referred to the P&Cs Qld Liability Insurer, for their review / approval.	PandCs - QLD Affinity Practice
Confirmation of acceptance from Liberty International Underwriters that cover is provided, in accordance with the P&Cs Qld Liability Insurance policy terms and conditions for the P&C Association's involvement.	Debbie Youngs, Qld Manager, Affinity
Providing information about hiring two water bottle stations for Centenary fete.	Elvio DiZane, Sales Manager, Healthy Land and Water
Advice regarding providing uniforms to family in need.	Maree Healy
Offer to donate a signed copy of our books and a Chess People chess set. Please advise whether P&C would like to purchase chess sets or perhaps I should ask the school?	Brodie, Chess People
Like to see the school/ p and c put in netball hoop	Sarah Warner
Out	
Thanks to J Trad for sausage donation.	Sally Dillon
Application to P&C Qld – part funded place.	Sally Dillon
Tax implications of employment (Anthea)	Nicole Rayner

The following **MOTION** was tabled and moved by Fi Cameron and seconded by Erika Loney.

That the P&C Correspondence Report be accepted.

This motion was **CARRIED**.

7. Principal's Report

Simon tabled and spoke to his Principal's Report.

The following **MOTION** was tabled and moved by Craig Unthank and seconded by Fi Cameron.

That the Principal's Report be accepted.

This motion was **CARRIED**.

8. Craig moved a vote of thanks to Sally Dillon for all her hard work in the background to get all P&C events up and running.

9. Sally sought to clarify the 'ownership' of reward schemes such as the Coles Sport for Schools and Woolworths Earn & Learn programs, and School Banking. Simon said that they were P&C programs, but Sally pointed out that the P&C did not enter into correspondence with the schemes, and did not organise volunteers to run them. Simon said that the P&C had authorised the schemes some time ago, and therefore they were P&C run.

The following **MOTION** was tabled and moved by Chantel Beadnall and seconded by Sybille Goss.

That any future awards schemes be brought to the P&C for approval before being implemented.

This motion was **CARRIED**.

10. Sally thanked Jodie and Dale for the P&C name badges created for execs.

Meeting closed at 8.31pm

11. Next meeting date: Wednesday, 1 August 2018

12. Actions from July Meeting

Action	P&C Member responsible
Reshare gala event on P&C FB page	Fi
Organise sound equipment for Gala event	Craig
Provide blurb to Simon for photo approval for (Letter to go out) <ul style="list-style-type: none">• P&C website• Burandafest website	Fi

<ul style="list-style-type: none">• YouTube/Vimeo• Google	
Get permission for current photos on website	Sybille
Investigate request for class chess sets	Matt
Prioritise Snare Drum on Qkr!	Fi
Advertise for uniform convenor and liaise with Andrew Rich	Sybille and Sally
Remove Buranda crest from Facebook and create disclaimer	Fi / Sybille
Seek community partners for Buranda Fest	Sally
Find out what school reward programs are worth to the school	Sally