

**DRAFT General Meeting of Buranda State School
Parents and Citizens (P&C) Association**

DATE – Wednesday, 28 March 2018 (held in lieu of in April holidays)

VENUE – Buranda State School Library

TIME – 6.18 pm

CHAIR – Sally Dillon

MINUTES – Julie Sarkozi

ATTENDEES – Matthew Rintoul, Fiona Cameron (Fi), Julie Sarkozi, Nicole Rayner, Sally Dillon, Belinda Hogan-Collis, James Scriven, Rosie Scholl, Sybille Goss, Mitch Bailey, Jaclyn McKean, Cathy Stephens.

APOLOGIES – Laura Klein, Simon Vaseo, Beth Gerbino, Peter Hines.

1. Opening of business

With members of The Buranda State School P&C Association assembled, the meeting opened at 6.18pm, with Sally Dillon presiding as Chair. The Chair then acknowledged the traditional custodians of the land upon which the meeting was held. Attendees and Apologies were as noted in the *P&C Attendance Book*.

2. Confirmation of minutes from previous meeting

The Minutes of the General Meeting held on Wednesday, accepted and were confirmed.

The following **motion** was tabled and moved by Nicole and seconded by Sally.

That the Minutes of the Previous Meeting be accepted.

3. Treasurer's Report

Nicole tabled her report and discussed the P&C Finances.

The following **motion** was tabled and moved by Matt and seconded by Fi.

That the P&C Treasurer's Report be accepted.

This motion was CARRIED.

Big vote of thanks to Nicole for stock taking and automating a Qkr stocktake for the Uniform shop on behalf of the P&C.

4. Business arising

a) Wee Hur update

The Wee Hur (Tomkins) group missed the second deadline. Belinda is waiting to see what, if anything, will go up on the website to council re: a new construction management plan - which would cover a new proposal re: traffic management plan. Lord Mayor wrote back to Jacki Trad - re: Council agrees that Cowley Street needs to be accessible and available to the Buranda SS and Health Clinic community users. Discussion re: how to access this information - go to "P D Online - Brisbane City Council Search".

Motion moved by Belinda, Seconded by Cathy.

Thank you to Sally Dillon for all the hard work she has put in as P&C President over the past 12 months. A special vote of thanks to Sally for her leadership around securing the \$400k Government mitigation funds needed to ensure the privacy and security of students due to the approved neighbouring 20-storey building. These funds would not have been secured without Sally's instigation. A special thanks to Cathy Stevens who started the campaign around this development over a decade ago and who has been a wealth of support and knowledge to those involved in the current campaign.

b) Air conditioning report D block

Carried over to next meeting.

c) 100th Anniversary plans update.

Cathy and Amanda's Team are working on a flyer/ Facebook event page - the event will be held on the 28th of July 2018. Discussion re: the division of the centenary celebrations. P&C will be responsible for the Buranda Fete, and Sally Dillon will coordinate. Terri Butler/ Grace Grace/ Ian McKenzie/ Jonathon Sri to be invited. Teachers will get school students to work on a time capsule.

d) Fundraising update

1) School Movie Night - Big thanks to James and to Max Klein for donating alcohol. P&C raised \$3566.40 - but this is before expenses. This was the first event we had a volunteer sign in sheet, which means we can now keep track of who has volunteered and thank them. It will build into a database of volunteers to help us better organise events.

The following **motion** was moved by Sally and seconded by Nicole.

That the P&C offer a vote of thanks to Jo Karelin and her family for organising a successful movie night.

2) Volunteer coordinator

Michelle Manning has put herself forward and been gratefully accepted as the volunteer coordinator.

e) Bush Care Group update

The Bush Care Group is holding a naming competition and will offer a prize of a Butterfly Hatching box to the class with the winning entry.

They are looking at getting a shed to store their equipment. Simon has priced one at around \$5000, but thinks that is too expensive.

Sally mentioned that Andrew from BCC said grants were available for items such as shed purchases, and that would be preferable to the P&C or school purchasing the equipment.

The next meeting will be the 4/8/18.

f) Website

Sally asked to carry this over to the next meeting.

5. Other Business

6. P&C response to new high school consultation meeting

Matthew spoke about the executive decision to send one letter saying thanks for involving us, second letter saying we were disappointed there was no direct consultation with Buranda SS, and the P&C, and the lack of fairness in terms of equitable distribution of taxpayer funds - the government's proposal creates two schools of excellence in the West End area. The second letter to go on the outline how the government's proposal does not address the system of catchment - which currently is based upon "access by road" - and does not take into account actual distance from - eg. walking is 5 minutes, but by car could be further. This second letter and feedback in general is due on 23 April 2018.

If people want to send feedback, please send to Matthew - P&C are open to further consultation. Further discussion re: criteria for the catchment system, for example children in the East Brisbane/ Greenslopes/ Woolloongabba area may well be able to jump on a bus that drops them right to the West End schools, whereas no smooth public transport from these areas to the Coorparoo High School.

We will approach Simon and see if the P&C could include dot points on the newsletter to inform people of our discussions and thoughts regarding the proposed new school in the inner South of Brisbane.

7. Uniform shop report - stocktake, new system, lighting, access

Ludivine spent about 10 hours in the Uniform shop space over the past few hours, helped enormously and worked very hard to assist in the systemising of the Uniform shop.

Motion proposed by Sally to acknowledge Ludivine's hard work, and seconded by Belinda.

That the P&C move a vote of thanks to Ludivine for her hard work in reorganising the uniform shop.

Mina Monirabassi, the new uniform shop coordinator, will be available on a Tuesday afternoon.

Sally and Nicole read the last couple of Annual Reports regarding Stock Take of the Uniform shop, and noted that it isn't reflective of what is actually in the Uniform Shop. Query raised about the "allow unrestricted access" to the Uniform shop. The existing practice has been that a parent is given the key, chooses what they need and reports to administration staff. Wondering if there are holes in this system because the actually stock is a lot less than what it should be based upon the sales. Uniform coordinators for the past few years have asked that this system be stopped.

Motion made by Sally and seconded by Belinda.

That there be no unsupervised access to the uniform shop, and supervision be restricted to the convenor, staff member and/or another volunteer.

The P&C will ensure that contact details for uniform shop convenor and volunteer (Ludivine) is on the door.

Sally explained the QKr! Process to order uniforms.

The P&C has requested that Simon install extra lighting in the uniform shop space as it is too dark to work in currently.

8. Tuckshop update

Anthea is now developing Menus for the term and we are able to order in advance through QKr!. Narbathon is now part of this process - and students from Narbathon come up from that school to have lunch with the Buranda SS students.

9. School Active Travel Program support request (\$200)

Motion by Matthew, seconded by Fi.

That the P&C fund the school's active school travel program for prizes and promotion to the value of \$200 this year.

10. Clarify P&Cs social inclusion policy (and confirm payment of \$600 to school for 2017 and 2018).

The following **motion** was tabled and moved by Fi and seconded by Nicole.

That the P&C will support families in need to meet costs associated with schooling by donating uniforms, tuckshop and entry to P&C-run events, as needed and as identified by the school administration. The P&C will also contribute \$300 annually to help the school support students in need, with an open invitation to the school to ask the P&C for more support as needed. The school administration will distribute any support to ensure confidentiality is maintained.

11. Correspondence

The following **motion** was tabled and moved by Matt and seconded by Fi.

That the P&C Correspondence tabled be accepted.

This motion was CARRIED.

IN:

7 March — Terri Butler's office, sharing copy of letter to BCC opposing closure of Cowley St in Tomkins CMP

12 March — Minister Grace referring Wee Hur CMP issues to BCC

14 March — P&C Qld state conference notice and discount offer

15 March — Laura Klein re Hanlon Park workshop & concerns about timing of works

19 March — Peak Physique re movie night raffle prize

19 March — request from Carmel Newman re active travel support

20 March — Jackie Trad re solar energy for schools project

23 March — BCC acknowledging receipt of Minister Grace’s correspondence

26 March — David Samson, Qld Health, advising of his departure from Qld Health

27 March — signature request from Simon Vaseo for the Buranda State School 2018 Annual Implementation Plan, for EQ

OUT:

7 March — Belinda Hogan to S Vaseo and David Sampson, sharing letter from Terri Butler to BCC opposing closure of Cowley St

19 March — Sally Dillon to Peak Physique re movie night raffle prize

23 March — Matthew Rintoul to Cr Sri and Councillor McKenzie, introducing new P&C executive

26 March — Sally Dillon to David Samson, Qld Health, thanking him for his support in negotiations with Tomkins

26 March — Sally Dillon to Simon Vaseo re P&C donation to school for social inclusion

27 March — Matthew Rintoul to Minister Grace Grace, Jackie Trad, Joe Kelly and Terri Butler introducing new P&C executive

27 March — Buranda State School 2018 Annual Implementation Plan, signed, for EQ

12. Principal’s report

Simon was away so Rosie tabled and spoke to his Principal’s Report.

The following **motion** was tabled and moved by Rosie and seconded by Sally

That the Principal’s Report be accepted.

This motion was CARRIED.

13. Approval of new members.

Jackie’s new membership accepted.

The following **motion** was tabled and moved by Sally and seconded by Sybille.

That applications for new membership be accepted.

14. Next meeting date: Wednesday 2 May 2018

ACTIONS FROM APRIL MEETING

Action	P&C Member Responsible
Supervise mitigation works through EQ	Simon Vaseo
Follow progress of Wee Hur CMP with BCC, cc state and local politicians/councillors, health dept	Sally Dillon, Bea Hogan
Publicise 100th Anniversary events	Simon Vaseo
Organise air-con quotes for prep block	Simon Vaseo
Uniform Shop —advise parents and admin staff of decision to restrict unsupervised access to Uniform Shop	Fi Cameron, Sally Dillon, Nicole Rayner
Organise for extra lighting to be installed in the uniform shop	Simon Vaseo
Inform Carmel Newman Active Travel funding has been approved	Sally Dillon
Make volunteer database, thank movie night volunteers	Sybille Goss, Matthew Rintoul
Liaise with volunteer coordinator to work out responsibilities, create ‘just one thing’ campaign	Sally Dillon, Michelle Manning
Create P&C web site (finalise)	Sybille Goss, Sally Dillon

Fete organising: book rides, work out logistics.

Sally Dillon