

MINUTES: Buranda State School Parents & Citizens' Annual General Meeting (AGM)

DATE – Wednesday 13 March 2019

VENUE – Buranda State School Library

TIME – 6.28pm

CHAIR – Sally Dillon

MINUTES – Fi Cameron

ATTENDEES – Sally Dillon, Fi Cameron, Nicole Rayner, Simon Vaseo, Rosie Scholl, Matthew Rintoul, Sybille Goss, Jon Newell, Craig Unthank, Jackie Trad, Michaela Sherry, Shannon Anthony, Belinda Hogan-Collis, Laura Klein, Jodie Holloway, Erika Loney, Vivian Ponies, Tatiely Ossemer Fleming, Dean Fleming, Fi Cameron, Chris McGrath, Daina Adams, Justine Rudd, Trudy Heistrath, James Scriven, Naomi Evans, Peter Hines, Nerida McAlister, Chantel Beadnell, Ghazwan Fitentchi, Debra Venables, Jonathan Sri,

APOLOGIES – Terri Butler, Jonathan Sri, Natalie Conlan, James Goss, Nina Wright, and others as per email correspondence.

1. Opening of business

- a. members of The Buranda State School P&C Association assembled, the meeting opened at 6.28pm, with Sally Dillon presiding as Chair. The Chair then acknowledged the traditional custodians of the land upon which the meeting was held. Attendees and Apologies were as noted in the *P&C Attendance Book*.

2. Jackie Trad

- a. Acknowledgement of land and country
- b. Discussion about grade 4 classroom awaiting renovations
- c. Hold up was due to heritage application not being submitted in timely manner
- d. She has now discussed with Minister Enoch - will be completed by the end of the month
- e. Belinda Hogan-Collis moved a vote of thanks to Jackie Trad for moving the project forward, and to the executive for raising the issue with Jackie Trad. Seconded by Fi Cameron
- f. Discussion of solar panels - will be supplied to all primary schools in State over 3 year lifespan. JT will get back to us as to when Buranda may receive these to offset power bills of air-conditioning we are installing.
- g. Bea updated JT of the Wee hur building - and awaiting next CMP - still pushing for no closure of Cowley Street. Too many vagueness in the CMP.
- h. Query about roundabout- Council not committed to any plan or timeline due to delays in the TOD development.
- i. Simon asked for an indication of how soon we may know outcomes of Master Plan as the school needs more rooms asap. Next year we can accommodate 1 more

classroom to the loss of our German Room. But no definite movement on this as all inner schools are feeling the squeeze.

- j. Cross River Rail - Dean asked about the progress of the site beside Gabba. JT said plans so far don't meet community expectations. Design needs more work. Great site.
- k. Sally raised concerns of our community about Coorparoo SSC. We are keen to see improvements or appetite to go. JT said it is included in Master Plan and it needs a multipronged approach. Certainly our community is not yet convinced it offers enough to meet the aspirations of our school families.

3. Sally welcomed Jonathan Sri, Councillor for Gabba Ward to the AGM

4. Confirmation of minutes of the previous annual general meeting

Amendments made to correct the minutes to correct spelling errors, add 2 missing attendees and add missing motion for second VP position.

MOTION: That the minutes of 2018 AGM be accepted as accurate.

Moved: Chantel Beadnell

Seconded: Sally Dillon

MOTION ACCEPTED

5. Receipt and adoption of the Association's audited annual financial statement and Treasurer's report (Nicole)

- Audited by TopCat Accounting.
- Financial reports tabled by Nicole- very visual
- Fundraising was down in general due to not promoting the air con as the goal
- Exception was the fete which was a bumper - \$20,000
- Tuckshop and uniform are self-funding
- Tuckshop increased 3 fold- qkr! for ease of ordering, can book whole term ahead, perhaps Anthea has increased costs slightly.
- Presented budget for 2019 - including unfundraising idea- where people donate to specific goals through qkr rather than donating time or goods to a fete or other
- Currently have approx \$70,000
- Have allocated \$30,000 to aircon
- Remaining approx \$40,000 for 2019 running costs

MOTION: To accept the Treasurer's report for the financial year of 2018.

Moved: Carig Unthank

Seconded: Jodie Holloway

MOTION ACCEPTED.

MOTION: To accept the Audited financial report for the year 2018.

Moved: Fi Cameron

Seconded: Peter Hines

MOTION ACCEPTED.

6. Receipt and adoption of the President's annual report (Sally)

- Sally read out her report about the many achievements of the P&C over the last 2 years.

- She highlighted the challenges the Buranda P&C face with busy parents, and opposition to changes of approach.
- Advocated for our school in community issues, including local high schools, local traffic management and development concerns.
- Acknowledged donations from local members and businesses- relevant to sponsorship and donation debate.
- Qkr! transformed the financial and event operations - simplifying and keeping transparent
- Improved communications through website and newsletter
- Called on all P&C who have ideas or concerns enact the change they want to see.
- Thanks to team of teachers
- Thanks to fellow executive members.

MOTION: To accept the President's report.

Moved: Sally Dillon

Seconded: Fi Cameron

MOTION ACCEPTED.

MOTION: Thanks Sally dillon for her dedication and hard work over the past 12 months.

Moved: Laura Klein

Seconded: Fi Cameron

MOTION ACCEPTED.

7. Simon Vaseo presented the AIP- Annual Implementation Plan

- Priority 1 - Reading
- Priority 2 - Writing
- Priority 3 - Close the gap in attendance and outcomes between indigenous and non-indigenous students
- Priority 4 - Philosophy program - critical, creative, and collaborative thinking

MOTION: Too accept the AIP

Moved: Fi Cameron

Seconded: Matt Rintoul

MOTION ACCEPTED.

8. Jonathan Sri needed to leave

- Bea thanked Jonno for his involvement and support in negotiating with Tomkins over TMP
- Jonno praised the outgoing exec for their pro-active contributions to the school and community over the last 12 months
- He offered for new exec to get in touch with him and discuss strategies for the year ahead.

9. Motion to consider all applications for renewal of membership

MOTION: To accept all new applications for membership on the P&C.

Moved: Matt Rintoul

Seconded: Fi Cameron

MOTION ACCEPTED

10. Election of Officers/ Executive committee (Returning Officer)

Simon read rules of election - to be voted on by secret ballot, and need majority vote. 2 positions are required to form a P&C.

Simon sought nominations for the 2019 P&C position of **president**.

Nomination: Craig Unthank self nominated

Seconded by: Fi Cameron, Matt Rintoul

Secret ballot was conducted - Craig was voted in as President (17 votes, 7 incorrectly completed) (must remember to tick the box)

Craig sought nominations for the 2019 P&C position of **Secretary**.

Nomination: No nominations

Craig sought nominations for the 2019 P&C position of **Treasurer**.

Nomination: Nicole Rayner self nominated

Seconded by: Sally Dillon, Chantel Beadnell

Secret ballot was conducted - Nicole was voted in as Treasurer(24 votes)

Craig sought nominations for the 2019 P&C position of **Vice-President**.

Nomination: James Scriven self nominated

Seconded by: Craig Unthank, Fi Cameron

Secret ballot was conducted - James was voted in as Vice-President (21 votes, 1 informal)

Craig sought nominations for the 2019 P&C position of **Minutes Secretary**.

Nomination: Erika Loney self nominated

Seconded by: Craig Unthank, Fi Cameron

Secret ballot was conducted - Erika was voted in as Minutes Secretary (23 votes)

Craig sought nominations for the 2019 P&C position of **Vice Treasurer**.

Nomination: Shannon Anthony self nominated

Seconded by: Belinda Hogan, Chris McGrath

Secret ballot was conducted - Shannon was voted in as Vice Treasurer (20 votes, 1 unmarked)

President: Craig Unthank

Vice President: James Scriven

Correspondence Secretary:

Minutes Secretary: Erika Loney

Treasurer: Nicole Rayner

Vice Treasurer: Shannon Anthony

11. Motion to change bank signatories to the newly elected Officers (Treasurer)

MOTION: for newly elected executive to become the bank signatories - Crag Unthank, Nicole Rayner, Shannon Anthony

Moved: Craig Unthank

Seconded: Fi Cameron

MOTION ACCEPTED.

12. Appointment of the Association's Auditor

MOTION: That our current Auditor, TopCat, be accepted as Auditor for 2019.

Moved: Nicole Rayner
Seconded: Craig Unthank
MOTION ACCEPTED.

13. Adoption of the Student Protection Risk Management Strategy (Simon)

To be carried over the next meeting

14. General business

Outgoing executives will provide a full handover to the new executive.

15. Meeting closed 8.50pm.

Next Annual General Meeting to be held in March 2020 on a date to be fixed.