

MINUTES: General Meeting of the Buranda State School Parents and Citizens (P&C) Association

Date - Wednesday 13 February 2019

Venue - Buranda State School Library

Time - 6:15pm

Chair - Sally Dillon

Minutes - Matthew Rintoul

Attendees - Matthew Rintoul, Sally Dillon, Hannah Gullo, Shannon Anthony, Nerida McAlister, Rosie Scholl, James Scriven, Simon Vaseo, Sybille Goss, Rowena Tate, Jodie Holloway, John Heaney, Nicolas Pontes, Vivian Pontes, Chris McGrath, Andrew Hatch, Yasmin Gunn, Belinda Hogan-Collis, Anthea Harris, Bruce (Peregrin's dad) and Trudy Heistrath

Apologies - Peter Hines, Laura Klein and Lanny Abetz

1. Opening of business

With members of the Buranda State School P&C Association assembled, the meeting opened at 6:15pm with Sally Dillon presiding as Chair.

The Chair acknowledged the traditional custodians of the land which the meeting was being held.

The Chair extended a welcome to those attending the first P&C meeting of 2019 with a particular welcome to those attending for the first time.

Attendees and Apologies were noted in the *P&C Attendance Book*.

2. Confirmation of minutes from previous meeting

The Draft Minutes of the P&C meeting held 5 December 2018 were confirmed without amendment.

The following motion was tabled and moved by Jodie Holloway and seconded by Sybille Goss:

That the Minutes of the Previous Meeting be accepted

3. Business Arising

- a)** Sally Dillon provided an update on the current grant application for musical instruments.
- b)** Chris McGrath and Simon Vaseo provided an update on the newly purchased table. Chris McGrath indicated he is working with Simon on a range of matters regarding the table including its final location.
- c)** Sally Dillon, Belinda Hogan-Collis and Simon Vaseo gave an update on the proposed Wee Hur development. Topics included: Construction Management Plan (CMP) yet to be approved and stakeholders (including Department of Health and the school community) still need to be engaged, and agreement reached, prior to CMP being finalised/approved to allow construction to proceed.

Simon Vaseo expressed a view that stakeholders' previous comments/input regarding the CMP needed to be addressed adequately before any subsequent consultation with stakeholders takes place.

Sally Dillon gave commitment that P&C will keep school community informed of developments.

- d) Sally Dillon gave an overview of developments associated with Container Deposit Scheme, including the keenness of P&C to promote the scheme at specific events. Sally Dillon indicated that specific signs on bins coinciding with particular events will be needed to inform the purpose of the bin. Also thinking of having a bottle drive, but we need to consider when to schedule this (perhaps around world environment day) so that everyone is prepared.

Sally Dillon asked whether there was any preference for timing...perhaps this term?

Simon Vaseo indicated support for this term, however, Simon Vaseo to consider Brisbane City Council guidelines....perhaps trailer/cage in Cowley St.

Chris McGrath suggested having the the P&C container recycling initiative during the last week of term 1.

The following **motion** was tabled and moved by Chris McGrath and seconded Sally Dillon.

That the P&C container deposit scheme initiative be conducted during the last week of term 1.

Sally asked if anyone present would volunteer to organise the recycling drive. No-one volunteered so Sally suggested an amendment to the motion, to make it clear the scheme would only run if a volunteer organiser came forward. The following **amended motion** was tabled and moved by Chris McGrath and seconded Sally Dillon.

That the P&C container deposit scheme initiative be conducted during the last week of term 1, provided a volunteer organiser can be found.

- e) Simon Vaseo provided an update on the school garden. Specifically, the work that had been rescheduled was completed on time with the aim of having garden ready for planting in week 1 of term 2.

- f) Sally presented an update on the P&C Teacher Grant Program. Specifically, teachers Helen Bright and Zoe Wragg had submitted a request to purchase two kidney-shaped tables (at a total cost of \$500) to facilitate reading.

The following **motion** was tabled and moved by James Scriven and seconded by Jodie Holloway.

That:

- *the request of Helen Bright and Zoe Wragg had been endorsed by the P&C*
- *Matthew Rintoul advise Helen Bright and Zoe Wragg of this fact*
- *Buranda State School order and pay for the tables with the P&C reimbursing Buranda State School subsequent to their delivery.*

g) Sally suggested the P&C Annual General Meeting be rescheduled from 6 March 2019 to 13 March 2019.

The following **motion** was tabled and moved by Nicole Rayner and seconded by Matthew RIntoul.

That the AGM be rescheduled for 13 March 2019.

h) Nicole provided an overview of revenues from the following events: Trivia Night takings — \$2213.13 School disco takings — \$2538

i) Sally provided background to the current air-conditioning situation. This included providing an overview of correspondence from Education Queensland that states (in summary) that master-planning activities should not influence the purchasing and installation of air conditioners at the school because the Department will fund the purchase and installation of any air conditioners made redundant as a consequence of the master plan.

There was general discussion regarding the priority of air conditioning at the school.

*The following **motion** was tabled, moved by James Scriven and seconded by Chris McGrath that:*

- *the P&C provide funds to a total of \$30K to fund the purchase and installation of air conditioners*
- *that this \$30K be allocated in the following manner: \$6K each for 5 rooms*
- *the sequencing of funding is: priority one - the prep room; priority two - the 2 class rooms in E Block; and priority three - the 2 class rooms in F Block*
- *the school will pay for air conditioning of one of the prep classrooms*
- *Simon Vaseo to seek quotes for the purchase and installation of the 6 (total) air conditioners.*

The following motion was also tabled, moved by James Scriven and seconded by Andrew Hatch.

That:

- *If there is a shortfall of funds, then a “specific” fundraising initiative, potentially through donations through QKR!, be conducted immediately.*

j) Discussions moved on to the status of room A04. The school administration has organised an interior fit-out to this room but delays have been experienced by the Building Services Authority (the public sector organisation responsible for the fit-out) and the school administration has had to make alternative arrangements. Several parents expressed concern that these “alternative arrangements” were unacceptable (particularly given the current heat) and that they were leading to suboptimal learning outcomes.

The following **motion** was tabled, moved by Nerida McAlister and Seconded by Belinda Hogan.

That:

- *the P&C write to a senior bureaucrat to raise parents’ concerns in the pursuit of a resolution*
- *the contact details of this “senior bureaucrat” be made widely available so that concerned parents (in addition to the P&C) can raise concerns.*

k) Simon raised the issue that increased air conditioning will lead to increase in utility charges. However, it is uncertain what additional costs will be met by EQ, if any? There is a possibility that the P&C will be asked to offset some of these ongoing costs.

Simon mentioned that perhaps the current solar program may have a role in off-setting these costs.

The following motion was also tabled, moved by James Scriven and seconded by Nilcole Rayner.

That:

- *Terri Butler's offer of "...funding one-off investments in small-scale capital projects to support local public schools and improve learning outcomes" may have a role in addressing some of these costs. This "offer" needs to be investigated.*

l) Simon provided School anaphylaxis plan update.

m) Anthea Harris described freezer failure. General discussions acknowledging that a new freezer is needed. Anthea indicated that she has been considering a few: \$1607 Westinghouse 425L and an INOMAK 654L @ \$2961.65.

The following **motion** was tabled, moved by Jodie Holloway and Seconded by Trudy Heisrath.

That:

the P&C allocates \$2000 to Anthea to purchase a new upright freezer to replace the freezer that recently broke down

m) Nicole proposed that an investigation be undertaken and, if appropriate, business accounts with relevant business entities be opened (such as Woolworths, IGA and Coles).

The following **motion** was tabled, moved by Nicole Rayner and seconded by Anthea Harris.

That:

an investigation be undertaken and that the results be reported back to the P&C.

n) Jodie provided an overview of the financial requirements to organise/facilitate movie night.

The following **motion** was tabled, moved by James Scriven and seconded by Sally Dillon

That:

\$1500 be made available to offset costs associated with movie night.

o) General discussions regarding conducting readathon.

The following **motion** was tabled, moved by Nicole Rayner and seconded by Sybille Goss.

That:

\$300 be made available for Readathon prizes.

p) Nicole presents Treasurer's report.

That the Treasurer's report be accepted.

Moved: Matthew Rintoul Seconded: Jodie Holloway

q) Matthew presented correspondence report.

That the Secretary's report be accepted.

Moved by Shannon Anthony and seconded by Nicole Rayner

r) Simon Vaseo presented Principal's Report — highlights Budgie Cup: June 14 Touch Football, Sept 13 Soccer and November 1 cricket.

That the Principal's report be accepted.

Moved John Heaney and seconded by Sally Dillon

s) *That any new members be accepted.*

Moved Matthew and seconded by Sally Dillon

t) Rosie Scholl suggested a fundraiser for a Townsville cyclone-affected school, such as books. Decided to wait March to discuss again. Need to include this on March agenda.

Closed: at 8:20 Sally

item	who
<i>Advise Helen Bright and Zoe Wragg of outcome of P&C Teacher Grant Program</i>	Matthew Rintoul
<i>Seek quotes for the purchase and installation of the 6 air conditioners.</i>	Simon Vaseo
<i>P&C write to a senior bureaucrat to raise parents' concerns regarding Room AO4 in the pursuit of a resolution</i> <i>These contact details be made widely available so that concerned parents (in addition to the P&C) can raise concerns.</i>	Matthew Rintoul
<i>Terri Butler's "offer" to be investigated.</i>	Sally
<i>Investigation into appropriate business accounts and report back to the P&C.</i>	Nicole Rayner

